



Area Cooperative Educational Services

**Draft**  
**ACES Board Policy Committee Meeting Minutes**  
**Thursday, October 8, 2024, 8:00 a.m.**  
**ZOOM Meeting**

**Present:** Dr. Thomas Danehy, Lindsay Dahlheimer, Susan Riccio, Ethel Grant, Mike Smith, Rebecca Cuevas.

**1. Welcome/Call to Order**

Ms. Lindsay Dahlheimer called the meeting to order at 8:02 AM.

**2. Review of Draft Policy on Progressive Discipline of Employees**

Dr. Danehy provided a detailed overview of the Progressive Discipline of Employees Policy, specifically highlighting the relevance of Mandated Reporters, HIPAA regulations, and Student Data Privacy.

Ms. Cuevas elaborated on the policy, explaining its key components and how it will support the enhancement of Professional Learning within the organization and ensure compliance with legal requirements.

Board members engaged in discussion, asked clarifying questions, and subsequently made a motion to present the policy to the full Board for possible action to approve the Progressive Discipline of Employees.

**3. Adjournment**

Ms. Lindsay Dahlheimer moved to adjourn the meeting at 8:19 AM.

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