



**ACES GOVERNING BOARD MINUTES
THURSDAY, April 21, 2022 Meeting at Noon
205 Skiff Street, Hamden, CT**

Governing Board: Ellen Michaels, Branford; Laura Harris, Derby; Tony Martorelli, III, Meriden; Ethel Grant, Naugatuck; Susan Riccio, Orange; Carol Oladele, RSD #5 Amity; Ray Ross, Wallingford; Thomas Van Stone, Waterbury; Roberta Leonard, Wolcott

ACES: Olga Simoes, Steven Cook, Timothy Howes, Tomas Danehy, William Rice, Rebecca Cuevas

Not Present: Ansonia, Bethany, Cheshire, East Haven, Hamden, Middletown, Milford, New Haven, North Branford, North Haven, Oxford, RSD #13, RSD #16, Seymour, West Haven, Woodbridge

Members of Audience: William Jacobs, AEA, and Eric Protulis, Pupil Services Director, ACES

1. Welcome/Call to Order

After determining a quorum was present, Ms. Susan Riccio called the ACES Governing Board meeting to order at 12:02 pm.

2. Pledge of Allegiance

Ms. Susan Riccio

3. Public Participation/Communications

Ms. Liz Brown thanked ACES for a donation in memory of her husband to the Native American School in Montana.

4. Approval of Minutes

Ms. Ethel Grant motioned to accept the minutes of the ACES Governing Board on March 10, 2022.
Ms. Laura Harris seconded.

All in favor: Motion Passed Unanimously

Opposed: None

Abstention: Ellen Michaels

VOTE

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5. Executive Director’s Report - Dr. Danehy

- a. Connecticut’s New IEP and CT-SEDS – Eric Protulis
- b. ACES Foundation Gala Grant Opportunities
- c. Learning Walks
- d. Summer School Programming
ACES at Chase – Transition to Grade 6-12 Curriculum and 7-12 Certification Needs
- e. Update on Real Estate Matters

6. Filing of the Fiscal Report (subject to audit) - Mrs. Simoes/Ms. Harris

The total surplus forecast for the FY22 is approximately \$2,740,388, which includes the projected FY22 fund balance is \$140,388 (surplus) as of April 1, 2022, and as shown on the monthly financial report, the anticipated \$1,800,000 in federal funds, and \$800,000 pending from sale of the property. April 2022 fiscal report increased by \$272,822 from the figure reported in March 2022 with a fund balance of -\$132,434 (deficit). March 2022 forecast was based on the assumption that all budgeted dollars would be spent entirely. We took a deeper dive into the April 2022 fiscal report as we are approaching the close of the fiscal year, and schools/programs are entering their final expenditure requests along with the salary projections for the remainder of the year. The April 2022 report now includes a Projected Expenditures column that indicates projected payroll and other expenditures better to estimate the bottom line in our financial position. As we reviewed revenues and spending, the following trends were noted:

Ms. Laura Harris motioned to accept the filing of the Fiscal Report.
Ms. Ellen Michaels seconded.

All in favor: Motion Passed Unanimously
Opposed: None
Abstention: None

VOTE

7. Approval of Human Resources Report - Mr. Cook

Mr. Cook presented the HR report and reported 35 new hires, including 7 LEAP staff, 15 resignations, seven transfers/position changes, eight leaves, and 0 retired. In addition, Mr. Cook noted that the Teacher Residency Program is moving forward with its successive stages. HR hosted a Career Fair on March 30, 2022, for all programs and schools at our Leeder Hill campus.

Mr. Ray Ross motioned to accept the filing of the HR Report.
Ms. Ethel Grant seconded.

All in favor: Motion Passed Unanimously
Opposed: None
Abstention: None

VOTE

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8. Curriculum & Instruction Report - Mr. Rice

Mr. Rice reported that all staff and schools are in full person programming with appropriate COVID Protocols. School in-person events have been well attended. Summer Academy will be back in person this summer.

9. Early Head Start Update – Ms. Rebecca Cuevas

Ms. Cuevas requests the approval of the Early Head Start monthly reports and contract summaries.

Ms. Roberta Leonard motioned to accept the Early Head Start monthly reports and contract summaries.
Ms. Ellen Michaels seconded.

All in favor: Motion Passed Unanimously
Opposed: None
Abstention: None

VOTE

10. Old Business

a. Possible action to Approve the Sale of Real Estate at 51 Trumbull Street, New Haven, Connecticut.

Ms. Ethel Grant motioned to approve the sale of 51 Trumbull Street, New Haven, Connecticut.
Mr. Ray Ross seconded.

All in favor: Motion Passed Unanimously
Opposed: None
Abstention: None

VOTE

11. Possible Executive Session

Ms. Laura Harris moved to enter into Executive Session at 12:45 pm with the Governing Board and Dr. Thomas Danehy for the Executive Director’s Annual Evaluation and allow CSEA employees to provide accrued sick time to a fellow employee experiencing a medical emergency.
Ms. Ethel Grant seconded.

a. Executive Director’s Annual Evaluation

Ms. Laura Harris motioned to approve Executive Director’s Annual Evaluation.
Ms. Ethel Grant seconded.

All in favor: Motion Passed Unanimously
Opposed: None
Abstention: None

VOTE



b. Allow CSEA employees to provide accrued sick time to a fellow employee experiencing a medical emergency.

Ms. Laura Harris motioned to approve employees to provide two days of accrued sick time to a fellow employee experiencing a medical emergency.

Mr. Ray Ross seconded.

All in favor: Motion Passed Unanimously

Opposed: None

Abstention: None

VOTE

Return to Regular Session at 1:40 pm

Ms. Ethel Grant motioned to return to Regular Session.

Mr. Ray Ross seconded.

All in favor: Motion Passed Unanimously

Opposed: None

Abstention: None

VOTE

12. New Business

a. Possible action to approve salary and benefits for ELC.

Motion to approve the following terms of employment for Tim Howes, William Rice, Steve Cook, Olga Simoes, Rebecca Cuevas, Scott Sadinsky, and Dee Colson, effective January 1, 2022.

General Wage: +4.25%

Annuity: + \$500

Mileage: +\$100 per month

Health Insurance: 17% premium with Wellness Plan 4% discounts for completion of prescribed, age-related medical screenings, annual physicals, dental visits, visits to ACES Everside Health Clinic for self and covered dependents, and participation in ACES Wellness events throughout the year.

Adjustment: One-time increase for equity purposes for the Director of Fiscal Services of \$10,000.

Vacation Days: Complete phase-out of vacation day buyback by February 1, 2023, for all ELC members and move to use or lose vacation day buyback by February 1, 2023.

Ms. Ethel Grant motioned to approve salary and benefits for ELC.

Mr. Ray Ross seconded.

All in favor: Motion Passed Unanimously

Opposed: None

Abstention: None

VOTE

b. Possible action regarding Executive Director’s Contract

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General Wage: Adjusts the current annual TRB salary to reflect an increase of \$1,163.58 for pay periods from September to June.

Health Insurance: The same language as ELC members with post-retirement health insurance coverage option of his choice of an ACES plan with the availability of one month of health and dental insurance coverage limited in duration by each month of service by the Executive Director at ACES and for continued coverage one Medicare-eligible, there is a required enrollment to Medicare for all insured with premium paid to Board via the amount of monthly premium paid with TRB allocation.

Contract Extension: June 30, 2025.

Ms. Ethel Grant made a motion to create the following terms of employment for the Executive Director, effective upon signing.

Ms. Roberta Leonard seconded.

All in favor: Motion Passed Unanimously

Opposed: None

Abstention: None

VOTE

c. Possible action to approve the hire of a new Coordinator for Early Head Start

Ms. Ethel Grant motioned to approve the hire of Heather Granja as Coordinator of Early Head Start.

Ms. Ellen Michaels seconded.

All in favor: Motion Passed Unanimously

Opposed: None

Abstention: None

VOTE

d. Possible action to approve submission of Magnet School Assistance Program Grant

Ms. Ethel Grant motioned to approve the submission of the Magnet School Assistance Program Grant.

Ms. Ellen Michaels seconded.

All in favor: Motion Passed Unanimously

Opposed: None

Abstention: None

VOTE

13. Adjournment: 1:50 pm

14. Other

- a. Finance Committee Meeting, June 2, 2022
- b. Regular Board Meeting, June 2, 2022

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