

AGENDA

ACES GOVERNING BOARD Thursday, September 14, 2017

205 Skiff Street, Hamden

11:00 AM Executive Session

12:00 Noon Luncheon/Business Meeting

1. **Welcome/Call to Order**

Norm Hicks, Chair

2. **Pledge of Allegiance**

3. **Public Participation/Communications**

4. **Approval of Minutes****

ACES Governing Board – June 8, 2017

5. **Executive Director's Report**

- 1) Audit Fiscal Year ending June 2016
- 2) ACES Mission and Vision Statement Drafts
- 3) Bold Steps Update
- 4) Executive Director Goals
- 5) Grant Award Information
- 6) Resolution for Leeder Hill
- 7) BAC Dinner

6. **Old Business**

- 1) Curriculum & Instruction

William Rice, Asst. Exec. Dir.

- 2) **Salary for Chief of ACES Institute****

The Executive Director requests the increase in salary for Rachel Sexton in accordance with the vacancy announcement.

7. **New Business**

- 1) Next meeting: October 12, 2017
- 2) Distribution of the 2016-2017 ACES Annual Report as mandated under Section 10-66 C.G.S.
- 3) **Approval of Dress Policy****

The Executive Director recommends the approval of the dress policy as a first read.

- 4) **Approval of Executive Director Goals****

The Executive Director recommends the approval of the Executive Director goals for 2017-2018 as proposed.

- 5) **Approval of Language for Non-Bargaining Employees****

The Executive Director recommends that the ACES Governing Board approve the proposed language for non-bargaining employees regarding notification of early retirement.

Each non-bargaining employee who, having completed a minimum of twenty years of continuous service with ACES, (inclusive of leaves may submit to the Executive Director in writing on or before November 1, of that school year an irrevocable resignation for purposes of retirement effective at the end of any school year, and such staff member shall receive payment in their final paycheck.

- 6) **Approval of Drug or Alcohol Testing****

The Executive Director recommends that the ACES Governing Board approve the drug or alcohol testing process.

Upon a determination of a reasonable suspicion of drug or alcohol use, ACES may require the suspected employee to submit to testing. A determination of reasonable suspicion will be based on the totality of the circumstances, and will take into account the employee's version of events, and the personal, direct observations of staff or other individuals concerning the employee, including but not limited to the employee's appearance, behavior, speech or the odor of alcohol.

8. **Filing of Fiscal Report (subject to audit)**

Susan Riccio, Fiscal Officer

Summary/Detail by Category

- 1) The Executive Director recommends that the ACES Governing Board approve the filing of the Fiscal Report (subject to audit).
- 2) Program Budget Descriptions

9. **Approval of Human Resources Report**** *Carol Bunk, Director of Human Resources*

The Executive Director recommends that the ACES Governing Board authorize the hirings and/or transfer/position changes, accept the resignations and retirements, confirm the termination, and grant the leaves as detailed on the Human Resources Report.

10. **Early Head Start Update** **

The Executive Director requests the approval of the Early Head Start monthly report.

11. **Adjournment****

**denotes action to be taken on agenda item