

**AGENDA**  
**ACES GOVERNING BOARD**  
**Thursday, September 12, 2019, Noon**

205 Skiff Street  
Hamden, CT 06517

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Prior to the meeting The ACES Executive Leadership Council will acknowledge the Teacher of the Year, Executive Director's Recognition Award Recipients, & Rookie of the Year

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1. **Welcome/Call to Order**
2. **Pledge of Allegiance**
3. **Public Participation/Communications**
4. **Approval of Minutes** \*\*
  - i. June 6, 2019
5. **Executive Director's Report**
  - a. ACES Annual Report
  - b. 130 Leeder Hill Update
  - c. Design Plan Second Iteration Preparation
    - i. Six Bold Steps Update
    - ii. Nine Specifications Update
  - d. Professional Learning Work w/ PDSI – Dr. Fenn
6. **Filing of Fiscal Report (subject to audit)** \*\* - Mr. Howes
  - Summary/Detail by Category
  - The Executive Director recommends that the ACES Governing Board approve the filing of the Fiscal Report
7. **Approval of Human Resources Report** \*\* - Mrs. Bunk
  - The Executive Director Recommends that the ACES Governing Board authorize the hirings and/or transfer/positions changes, accept the resignations and retirement, confirm termination and grant the leaves as detailed in the Human Resource Report.
8. **Curriculum & Instruction Report** – Mr. Rice
9. **Early Head Start Update**  
**Eligibility, Recruitment, Selection, Enrollment, and Attendance**
  - Monthly Early Head Start (EHS) enrollment was 60 for the period: Met full enrollment.
    - 54 children and 6 expectant families enrolled
  - The program received 5 new referrals (2 Middletown, 2 Portland, and 1 Clinton) and completed 6 eligibility intakes.
  - There is 1 family pending eligibility determination.
  - The program has 0 income eligible families on the wait list. There 4 over Income families on a waitlist.
  - The program has 12 children enrolled with IFSPs, meeting and exceeding the 10% requirement.

- 6 families exited the program during this period. (1 aged out, 1 had attendance issues, 2 moved, 2 prenatal mothers delivered their babies).
- Recruitment and community outreach efforts have continued in the shoreline towns and greater Middletown area.

#### Policy Council Updates

- Policy Council (PC) did not meet in August.
- PC Members will take nominations and hold elections for policy council in September. The time for policy council meetings will likely move back to mornings for the new program year.
- PC Members approved moving forward to offer the ERSEA Assistant position to Charlotte Condit

#### Program Updates/Activities

- Early Head Start (EHS) has provided the required amount of availability dates to the federal government for a potential federal monitoring review.
- EHS Staff is in the process of completing the annual program information report (PIR) due August 31<sup>st</sup>.
- The grant application to replace CRT Head Start in Middlesex County is being forecasted for September 4<sup>th</sup>. ACES is interested in applying for the funding to expand educational opportunities for families in Middletown and surrounding communities.

#### **10. New Business**

Proposed motion: To approve the 5 year grant application for continued funding of the existing Early Head Start Program

#### **11. Possible Executive Session: For the purpose of discussing real estate matters**

#### **12. Adjournment**

#### **13. Other**

- a. Next Meeting Thursday, October 10, 2019
- b. Ribbon Cutting Ceremony Wednesday, September 18<sup>th</sup> at 3:00pm
- c. ACES Shines at Union Station Thursday, September 19<sup>th</sup> at 10:30am
- d. BAC Employer Recognition Dinner, Anthony's Ocean View, Wednesday October 16<sup>th</sup> at 5:30pm